

**U.S. Department of Energy
Solar Energy Technologies
Program**

**2007 Project Level
Peer Review**

April 17-19, 2007

Terry Peterson
2007 Peer Panel Chairperson

Peer Review Scope

- Peer panel intent — evaluate individual projects in relatively small program areas
- Focus — detailed views rather than overall Solar Program evaluation
- Breadth — selected from all current project areas (R&D, deployment, and analysis projects) and life-cycle stages (completed, work in progress, and just initiated)

How Will Peer Review Results be Used?

- Assist Managers to:
 - enhance or redirect individual projects
 - adjust subprogram portfolios
 - assess overall program performance and productivity (not balance or direction)
 - identify opportunities for closure or where further study seems desirable
- Provide inputs for program planning

Reporting Requirements

- ARCHIVAL REPORT
 - An internal report fully documenting all aspects of the review
- EXECUTIVE SUMMARY
 - A published report summarizing the projects, review process, and headline results
- IMPLEMENTATION PLAN
 - An internal report assessing the results and providing an action plan to implement needed improvements

Guidelines for Evaluation Sessions

- Panelists

- Use public presentations to fill in impressions based on pre-meeting documents
- Ask questions to clarify understanding and substantiate evaluations ratings

- Presenters

- Highlight project goals, key methods and results; avoid second-tier details
- Stick to published agenda timeframe

- Other Attendees

- Please respect panelists' needs for focused attention with presenters